

ARBOUR VILLAGE CO-OPERATIVE HOME INC.
REQUEST TO RESERVE MEETING ROOM

Name:

Address :

Phone #:

Date Meeting Room Required: Time Required: am./pm.

I have been informed by the Co-op Representative (Name) that the meeting room cannot be rented past **6.30pm (Sunday through Thursday) past 9:30pm (Friday and Saturday) and past 11:00pm. (Friday and Saturdays) during the month of Ramadan and the month of December** and that the keys must be handed in before that time. I am aware that if I fail to do so, I will lose my deposit and I will not be able to use the meeting room in the future. I understand that alcohol will not be served, unless a valid liquor permit or license is in place for service of alcohol, which must be provided at the time of booking. I am aware that the meeting room **will not be rented from December 23rd - January 2nd (Both Days Included).**

By signing my name below, I acknowledge that I am responsible for the use of the Meeting Room on the above noted date and for the conduct of any persons that attend this function. I am also aware that it is my responsibility to clean/mop the meeting room and washroom prior to handing in the keys.

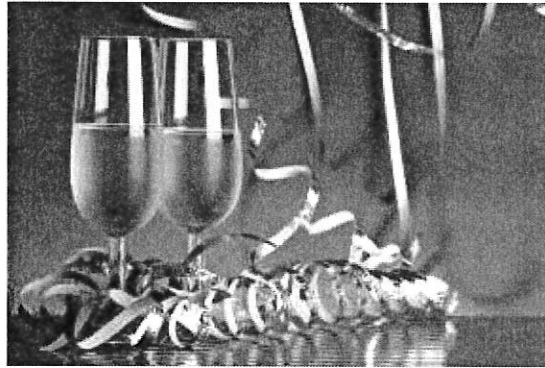
Signature: Date:

Authorized use only

Date this form was received completed	
Amount received as security deposit	\$20.00 Y / N
Amount received as rental fee	\$25.00 Y / N
Date reservation was confirmed	
Security Deposit Received by Member	\$20.00 Y / N
If Yes - Signature of Member	
Signature of Designated Co-op Representative	



Party Alcohol Liability



This program provides protection when lawsuits are brought against individuals, organizations or companies who host single/multi-day functions with alcohol service. *Events with live entertainment OR sports **DO NOT** qualify for this policy* DJ's are not considered as live entertainment

Designed for

Event hosts who are holding reception type events in a rented facility. A valid liquor permit or licence must be in place for service of alcohol.

Coverage

We offer limits of liability from \$1,000,000.00 to \$5,000,000.00 with a \$500.00 deductible (some exceptions may apply).

Coverage included: Commercial General Liability, Host Liquor Liability, Tenant's Legal Liability (\$500,000.00) & Non-Owned Auto.

Having a wedding?

You might want to look at our NEW Wedding guard package. It includes three(3) 24 hour periods of liability coverage as well as cancellation coverage and much more. The cost is comparable to our Party Alcohol rates; be sure to check it out!

Examples of events

Weddings, Jack & Jills, banquets, socials, dances, cocktail parties, Christmas parties, euchre nights and more.

Annual coverage available for monthly/weekly events

[Apply Now](#) [Policy details](#)

Contact information

2 Norfolk St. South
Simcoe, Ontario N3Y 2V9

Phone: 1-800-265-8098 / Fax: 519-428-5661